

# COMMUNITY ENHANCEMENT GRANT

The Tire Stewardship Manitoba (TSM) Community Enhancement Grant provides funding for the use of recycled tire material in projects delivered by Manitoba communities and non-profit organizations. Grant funding per approved project is 50% of the project cost up to \$10,000 provided to communities and non-profit organizations to use and benefit from a wide range of recycled tire products. Grant eligibility is subject to one grant per community organization per calendar year.

## Project Funding

Up to \$ 10,000 for Rubber Surface Mats, Playground Surface, Rubber Paving, Sports Field Infill and Landscape Rubber.

## Who Can Apply?

### Eligible Applicants

Manitoba communities that include municipal corporations, local governments, Northern Affairs and First Nations, non-profit organizations, educational and research institutions, youth groups and community associations are eligible to submit project proposals. Individuals or groups excluded from the above list may submit a joint application with an eligible applicant.

### Eligible Projects

To be eligible for funding, project proposals must:

- Demonstrate recycled tire products that benefit and are accessible to the public.
- Provide a clear site plan.
- Be environmentally and ecologically sound.
- Adhere to a realistic budget and timeframe with a distinct start and finish.
- Conduct project activities in Manitoba.

### Funding Guidelines

1. Proposals will be reviewed for eligibility by the Tire Stewardship Manitoba Board of Directors who have final approval authority on project funding.
2. All applicants will be notified of decisions by email.
3. Successful grant recipients are required to sign a TSM Community Enhancement Grant Funding Agreement prior to project start date.
4. All funding requirements are to be met and the project is to be completed prior to the release of the approved funds.

### Criteria

1. Funding is available for 50% of the project cost, up to a maximum of \$10,000.00 per project.
2. Preference will be given to products made in Manitoba from Manitoba end-of-life tires with a written warranty from the manufacturer. Include product warranty with the product quote when submitting the application.
3. The installation of the recycled tire product and site preparation must be done by professionals; volunteer labour will not be accepted. The warranty for installation must be included with the installation quote when submitting the application.
4. Any project material purchased or work done prior to recipient receiving TSM project approval will not be eligible.
5. All permits and contracts of development are the responsibility of the applicant.
6. Approved applicants agree to provide access to Tire Stewardship Manitoba and its representatives to all financial records or other documentation related to the project.
7. The public must have access to the completed project.
8. Subject to one grant approval per community project, per calendar year.
9. Incomplete/illegible applications will not be accepted.

### Submission Deadlines

Grant applications will be accepted throughout the year subject to funding availability. Applicants will be updated on the status of their proposal via email.

### How to Apply

Please complete the following editable application form in full. Please attach all requested documents and any additional information that you feel would be helpful in evaluating your project. Please submit the application via email: [info@tsmb.ca](mailto:info@tsmb.ca).

You will receive an email acknowledgement that we've received your submission.

## TSM COMMUNITY ENHANCEMENT GRANT APPLICATION

Applicant Information	
1. Legal Name:	
2. Act Incorporated Under / Incorporation Number (if applicable): a) If not explain why:	
3. Main Contact Name:	Alternate Contact Name:
4. Main Contact Phone Number(s):	Alternate Contact Phone Number(s):
5. Main Contact Email Address:	Alternate Contact Email Address:
Address	
6. Mailing Address:	
7. Physical Address (if different):	
Project Information	
8. Confirm Project Type <input type="checkbox"/> Rubber Surface Mats <input type="checkbox"/> Playground Surface Material <input type="checkbox"/> Rubber Paving Material	<input type="checkbox"/> Landscape Rubber <input type="checkbox"/> Sports Field Infill Material <input type="checkbox"/> Parking Curbs <input type="checkbox"/> Other: _____
9. Project Name	
10. Project Description	
11. Total weight of rubber used in the project ( <i>LBS to be referenced in quote from supplier</i> )	
12. Please attach a clear site plan (highlighting the rubber area) and location of equipment (if applicable)	
Project Timetable and Promotion	
13. Project start and completion dates	
14. Please detail how you plan to promote your project and recognize Tire Stewardship Manitoba for this sponsorship. (e.g. grand opening event, media coverage, social media, website, newsletter etc.).	
<p style="text-align: center;"><i>Reminder:</i> Please provide a project testimonial to accompany final photos once the project is completed for promotion by Tire Stewardship Manitoba.</p>	

Project Budget	Description and Quantity	Amount (\$)
Total cost of project (including applicable taxes)		
Installation costs (including applicable taxes)		
Including installation cost of TSM supplied sign.		

Additional costs not covered by the Tire Stewardship Manitoba grant (if applicable)		
Grant amount requested (eligible for 50% of project cost, up to a maximum of \$10,000 / project)		

CHECKLIST FOR REVIEW		
<i>Please review your application to ensure that you have completed all fields as <b>incomplete applications will not be accepted.</b></i>		
Have you included the following:		
Product quotes (Include up to two quotes. Indicate which quote you wish to proceed with and why)		
Installation quotes (Include up to two quotes. Indicate the quote you wish to proceed with and why)		
Attach both Supplier & Installation Warranty to be provided with quote		
Site plan showing the dimensions of the proposed project (highlighting the rubber area)		
Completed project promotion plan		
Copy of the Incorporation documents (registered non-profit community groups/organizations) if applicable		
Before photos (after photos and testimonial to be supplied with final documents)		
Has this community received a TSM grant previously? <small>(Grant eligibility is subject to one grant per community organization per calendar year)</small>	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, when?

All applicants agree to comply with all laws, bylaws, regulations and requirements of any Federal, Provincial, or Municipal authority. Tire Stewardship Manitoba accepts no legal liability for the applicant’s project.

Upon completion of the project, successful applicants must provide TSM:

- a copy of the final bills of sale indicating products supplied were made from end-of-life tires,
- a high-definition digital photo of the before and completed project,
- a project testimonial that will be used for TSM Community Enhancement Grant promotion,
- Sample of promotional activities fulfilled (e.g. photo of the grand opening event, copy of the newsletter/newspaper ad distributed, website links etc. to be shared for promotion by TSM).
  - Please tag TSM on social media posts related to the project @tirestewardshipMB on Instagram and Facebook for the opportunity to share on TSM accounts.
- Further information regarding the project may be requested.

**AUTHORIZING SIGNATURE:**

Please note the application must be signed by a person with legal and/or financial signing authority within your organization.

<b>Signature</b>	<b>Print Name / Title</b>	<b>Date</b>
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EMAIL APPLICATION TO: [INFO@TSMB.CA](mailto:INFO@TSMB.CA)



1791 Dublin Avenue, Unit B, Winnipeg MB R3H 1A9 | Phone (204) 661-3242 | Toll Free (866) 724-5002

**PLEASE RETAIN A COPY OF THIS APPLICATION FOR REFERENCE OF PROJECT REQUIREMENTS**