



# **TIRE STEWARDSHIP** Manitoba

## **COMMUNITY DEMONSTRATION GRANT PROGRAM**

The Tire Stewardship Manitoba (TSM) Community Demonstration Grant Program provides funding for the use of recycled tire products made from Manitoba scrap tires in projects delivered by local governments, industry, community and youth groups, Aboriginal organizations, and First Nation communities.

Grants are provided to Communities and organizations to use and benefit from a wide range of recycled tire products. Proposed projects must be environmentally and ecologically sound, promote a sustainable approach, have clear environmental benefits and take into account benefits to the community and the economy. Projects should also demonstrate the involvement of youth where possible.

### **Who Can Apply?**

#### **Eligible applicants**

Municipal corporations, local governments, including Northern Affairs and First Nation communities, private and non-profit organizations and businesses, educational institutions, youth groups and community associations are eligible to submit project proposals. Individuals, or groups excluded from the above list, may submit a joint application with an eligible applicant.

#### **Eligible Projects**

To be eligible for funding, project proposals must:

- Demonstrate a variety of recycled tire products.
- Demonstrate innovative use of a product.
- Benefit and be accessible to the public.
- Detail the research in selecting the product chosen.
- Provide a clear site plan that includes an area overview/footprint, dimensions, location of equipment (if applicable), and location of signage.
- Promote a sustainable approach, include an educational and awareness component that promotes the project and recognizes TSM sponsorship, have clear environmental benefits, and take into account benefits to the community and the economy.
- Be environmentally and ecologically sound.
- Involve youth where possible.
- Adhere to a realistic budget and use appropriate resources to conduct the project.
- Have a distinct start and finish, and be implemented in a timely fashion.
- Have written support from partners, including financial contributions, in-kind project support and/or technical expertise.
- Conduct project activities in Manitoba.

## **Funding Guidelines**

1. Applicants are encouraged to form partnerships and obtain cash contributions or in-kind support (donations of equipment, materials, volunteer time and professional services) from other sources.
2. Upon receipt, proposals will be reviewed for eligibility and assessed on technical merit. An Advisory Committee makes recommendations on project funding to the Tire Stewardship Manitoba Board of Directors. The Board of Directors will have final approval authority on project funding of up to \$5,000.
3. All applicants will be notified of decisions in writing. Successful Grant Recipients are required to sign a TSM Community Demonstration Grant Funding Agreement prior to awarding grant funding.

## **Criteria**

1. Matching grant (applicant must contribute an amount equal to or exceeding the grant requested) to a maximum of \$5,000 including freight costs.
2. Only products made in Manitoba from Manitoba scrap tires that come with a written warranty from the manufacturer will be eligible. The product warranty must be included with the product quote when submitting the application.
3. The installation of the recycled tire product must be done by professionals (including base preparation where applicable); volunteer labour will not be accepted. The warranty for installation must be included with the installation quote when submitting the application.
4. The project is to begin after the recipient receives approval; any material purchased or work done prior to approval will not be eligible.
5. All permits and contracts of development are the responsibility of the applicant.
6. Approved applicants agree to provide access to Tire Stewardship Manitoba and its representatives to all financial records or other documentation related to the project.
7. The general public must have access to the completed project.
8. Incomplete/illegible applications will not be accepted.

## **Submission Deadlines**

Project proposals are reviewed twice per year however to meet fiscal year end deadlines, project proposals must be received on or before September 15th. To be considered for funding, all proposals must be submitted by the following deadlines:

**April 15th or September 15th**

Applicants will be notified in writing of decisions made about their proposals.

## **How to Apply**

Please use the application form provided. All fields must be completed. Please provide any additional information that you feel would be helpful in evaluating your project. Electronic submissions are encouraged, but if mailing your project proposal, please save paper and copy on both sides. We also appreciate receiving proposals that are unbound (no staples, coils, etc.)

You will receive an acknowledgement that we've received your submission by letter or e-mail. If you do not receive a receipt of submission, please follow up by contacting us at:

1791 Dublin Avenue, Unit B, Winnipeg MB R3H 1A9

Phone (204) 661-3242 Toll Free (866) 724-5002

Fax (204) 668-9704 Email [info@tsmb.ca](mailto:info@tsmb.ca)



# TSM COMMUNITY DEMONSTRATION GRANT APPLICATION FORM

## Section 1 - Applicant Information

a. Legal Name

b. Act Incorporated Under

c. Incorporation Number

## Section 2 - Address

a. Mailing Address (complete)

b. Courier (if different from above)

c. Physical Location of Project

## Section 3 - Project Information

a. Project Name

b. Project Description

c. List different types of recycled tire products included in the project.

d. The project should involve an innovative use/combination of recycled scrap tire product, demonstrating creativity and uniqueness - please detail your plans.

e. Is the project accessible to the general public? Yes / No (Explain)
f. Detail the research that went into selecting the product including consideration of the environmental health and safety of the public, as well as the maintenance of the product.
g. Is the project “stand-alone”, not dependent on future Tire Stewardship Manitoba funding? Yes / No (Explain)
h. Attach Letters of support from municipality, from the land owner if it is not the municipality, from an additional organization, community group, school etc. that will directly benefit from the project.
i. Attach list of committee /organization members that includes contact numbers & email addresses.
j. Please attach a clear site plan showing <ul style="list-style-type: none"> <li>• Dimensions of proposed project</li> <li>• Location of equipment (if applicable)</li> <li>• Location of project sign</li> </ul>
<b>Note: Approved applicants must agree to install signage that is provided by Tire Stewardship Manitoba in a visible location. The project site and sign must be well maintained.</b>
<b>Section 4 - Project Timetable</b>
a. Project start date
b. Completion date – please detail the construction schedule which should confirm the project will be 100% complete and accessible to the public.
c. Please detail how you plan to promote your project and recognize Tire Stewardship Manitoba for this sponsorship i.e. having an opening event, media coverage.

Section 5 - Project Detailed Budget (items to be included in budget)	Description and Quantity	Amount (\$)
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**5.1 Costs**

<p>Total cost of products made from Manitoba recycled scrap tires excluding GST. (attach copy of quote and warranty)</p> <p><b>Reminder: funding for product and installation will only be provided where the supplier <u>and</u> installer provide a written warranty.</b></p>		\$
<p>Installation costs excluding GST (attach copy of quote and warranty)</p> <p><b>Reminder: funding for product and installation will only be provided where the supplier <u>and</u> installer provide a written warranty.</b></p>		\$
<p>Additional costs not covered by the Tire Stewardship Manitoba grant.</p>		\$
Total cost of project		\$

**5.2 Revenue - List all sources of revenue for this project**

Cash		\$
Grants – please specify		\$
Total revenue		\$

**5.3 MATCHING CONTRIBUTION and TSM GRANT REQUEST**

Costs to Municipality or Organization	\$
<p>Grant amount requested from Tire Stewardship Manitoba</p> <p><b>REMINDER: Grant monies may only be used towards the purchase of recycled tire products and installation of same.</b></p>	\$

**Section 6 - REVIEW**

Please review your application to ensure that you have completed all fields as incomplete applications will not be accepted.	✓
Have you attached the following:	✓
Product quote including warranty	
Installation quote including warranty	
Site plan	
Letters of support	
Contact list of committee/organization members	
Copy of the Incorporation documents (applicable to those applicants that are registered non-profit community groups/organizations)	

All applicants agree to comply with all laws, bylaws, regulations and requirements of any Federal, Provincial, or Municipal authority.

Tire Stewardship Manitoba accepts no legal liability for the applicant's project.

**AUTHORIZING SIGNATURE – please note the application must be signed by a person with legal and/or financial signing authority within your municipality/organization.**

<b>Signature</b>	<b>Print Name</b>	<b>Title</b>
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**Mail to: Tire Stewardship Manitoba, 1791 Dublin Avenue, Unit B, Winnipeg MB R3H 1A9**

## Approved Suppliers

The following is a list of Manitoba companies and some of the recycled tire products they produce. Please contact any of these companies for a detailed listing of products and to obtain a quote for your TSM Community Demonstration Project application.

Company/Contact	Address	Product
Reliable Tire Recycling  Contact: Brandi Wermie	1450 Dublin Avenue Winnipeg MB R3E 3K1  Phone (204) 774-0725  Website <a href="http://www.reliabletirerecycling.ca">www.reliabletirerecycling.ca</a>	<ul style="list-style-type: none"><li>• Playground Material - natural and coloured.</li><li>• Pour-in-place surfaces for driveways, sidewalks, and playgrounds.</li><li>• Mulch for landscaping - coloured.</li><li>• Moulded products - various sizes of matting, stepping stones, sidewalk blocks, Soft Tiles for playgrounds, Splash Pads for rain spouts.</li><li>• Tire Derived Aggregate for geotechnical use</li></ul>
OTR Recycling  Contact: Peter Schroedter	P.O. Box 113 Moosehorn MB R0C 2E0  Phone (204) 768-3179  Website <a href="http://www.otr-recycling.com">www.otr-recycling.com</a>	<ul style="list-style-type: none"><li>• Tire Derived Aggregate for geotechnical use</li></ul>